

Residential Application for Water/Sewer Service

Para la solicitud en español, consulte el otro lado.

Welcome to Lady Lake!

To prove that you have permission to occupy a specific address, you must present one of the following items with this application:

- Lease
- Deed or closing papers
- Rental receipt with address
- Apartment complex "welcome letter"
- Or other written proof

At least one customer name must be on the lease, welcome letter, deed, or closing papers.

Bring the completed paperwork to the Utility window inside Town Hall (409 Fennell Blvd., Lady Lake, FL), along with a government issued photo ID for all names on the account. Your deposit will be based on services at the address and your status (owner or renter).

Deposits must be made in cash, check, or debit/credit card (Visa or Mastercard only).

Utility Service Requested* (check all that apply):

Water Sewer Irrigation Reuse

Applicant Type*: Owner Renter

Purchase Date or Requested Start Date* (Monday through Friday only):

Customer Name #1*:

Customer Name #2*:

Service Address*:

Billing address is same as service address*: Yes No

If billing address is different from service address, please indicate what the billing address is:

Email Address*:

Date of Birth Customer #1*:

Home Phone Number*:

Work Phone Number*:

Cell Phone Number*:

Employer*:

Have you ever had water service with the Town of Lady Lake?* Yes No

Town Use Only: Account Number:

Town of Lady Lake Utility Deposit Policies

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The Town of Lady Lake has adopted a policy which requires that certain deposits be made when customers open water/sewer accounts. So that you may understand your rights and obligations under this policy, the Town is listing these requirements concerning your deposit:

- A deposit is required to guarantee any future indebtedness of the customer to the Town for water or sewer service, or both; the deposit may be used at the discretion of the Town to discharge all or any portion of the customer's indebtedness to the Town.
- A **non-refundable processing fee of \$25** will be charged to cover services to read the meter, turn on the water, check for leaks, and inspect the meter and box to ensure all is in working order before starting the service. There is no fee for turn-offs.
- Upon final discontinuance of service, the Town will refund to the customer the deposit, less any amount owed to the Town.
- The Town shall have the right to discontinue service for any customer for non-payment of any utility bill, even though there may be a deposit in an amount sufficient to pay the bill.
- Acceptance of utility service with the Town obliges the customer to abide by all Town ordinances and regulations relating to the utility service.
- Acceptance of utility service with the Town requires the customer to always allow the Town's agents or employees' access to the utility lines and meters. Furthermore, the customer is required to keep the utility facilities free from interference by shrubbery, trees, fences, pets, and any other obstructions.
- All bills issued by the Town to a customer for utility service must be paid within 20 days of the bill date. Any bill not paid within 20 days of the bill date will be assessed a \$10 late charge. Additionally, a customer will be subject to disconnection of service for non-payment as noted on bill. There will be a fee for reconnecting to the utility systems. A reconnect fee is charged on cut-off day, even if services are not interrupted.
- The Town is responsible for customer's utility service line from the main line in the public road, right-of-way, or easement up to the meter box. It is the customer's responsibility to maintain the lines between the meter box and the customer's residence or business location. For lines which have no meter, the Town's responsibility ceases at the customer's property line.
- All refund checks will be made out to the applicant and co-applicant.

Applicant #1 Signature*: _____ **Date:** _____

Applicant #2 Signature: _____ **Date:** _____

Town of Lady Lake Utilities Customer Service, 409 Fennell Blvd., Lady Lake, FL 32159
352-751-1525 • 352-751-1528 • 352-751-1506 • www.ladylakefl.gov